

CTE Skill Certificate Test Performance Documentation

This document must be submitted to the test coordinator along with the test scan sheets at the time of testing. It will be submitted to the USOE for the audit and a copy kept on file for two years.

[illegible]

This is to verify that the students on the attached class roll* accomplished the following performance objectives at or above the 80% (moderately to highly skilled) level.

1. Evaluate types of retail stores.
2. Create a survey.
3. Create a fictitious store.
4. Evaluate two retail stores.
5. Prepare a feature/benefit chart.
6. Demonstrate a sales presentation in a role play situation.
7. Calculate the price of merchandise using several methods.
8. Develop a promotional plan.
9. Create a display.
10. Create an interior layout for the store in PO-02.
11. Create or participate in a fashion show.
12. Answer interview questions in a role-play situation.

Each performance is documented and kept on file for two years. (check one or more)

- ☐ Individual student performance tracking sheets
- ☐ A class period summary score sheet
- ☐ Recorded and identified in the class grade book

Instructor's Signature: _____

*Attach a copy of the class period roll and draw a single line through any student on the roll not accomplishing ALL required performance objectives at the 80% (moderately to highly skilled) level.